

**COLFAX BUSINESS IMPROVEMENT DISTRICT
REGULAR BOARD MEETING AND ANNUAL RETREAT AGENDA**

<u>Board of Directors</u>	<u>Position</u>	<u>Term Expires</u>
Leonard Austin	Chair	December 2010
April Sedillos	Vice-Chair	December 2010
Randy Swan	Treasurer	December 2012
Cleve Wortham	Secretary	December 2011
Tina Pachorek	Director	December 2011
Matthew Holberton	Director	December 2011
Jimmy Balafas	Secretary	December 2012

DATE: June 8, 2010

TIME: 10:00 a.m.

PLACE: Adagio Bed & Breakfast
1430 Race Street
Denver, CO 80206

1. Call to Order

2. Declaration of Quorum

3. Certification of Agenda

CONSENT AGENDA:

4. Review and Approve Minutes of the May 11, 2010 Board Meeting (enclosed)

5. Financials

- A. Review and Approve Check Numbers 1431 Through 1445 Totaling \$22,713.96
(to be distributed)
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- B. Review and consider approval of April Financials (to be distributed)
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DISCUSSION AGENDA FOR ANNUAL RETREAT:

Facilitators: Bo Martinez, Denver OED
Turid Nagel-Casebolt, Denver OED

1. Introductions – Bo Martinez and Turid Nagel-Casebolt, Denver OED
 - Facilitators, board members and others introduce themselves
 - Ice breaker
2. Who is the Office of Economic Development (OED) (Bo Martinez and Turid Nagel-Casebolt)
 - Overview of programs (OED service package handouts)
 - Success stories related to OED programs
3. “What is the role of a business improvement district and what are board member responsibilities?” – Presentation by Denise Denslow, RS Wells (enclosed)
4. Retreat Activities – Led by Bo Martinez and Turid Nagel-Casebolt
 - Revisit top 3 priorities of the strategic plan
 - Discussion:
 - ✓ How does CBID leverage existing resources to reach to priorities?
 - ✓ What programs should we continue over the next 18 months? Discontinue? Add?
 - ✓ What are measures that demonstrate success of programs/projects?
 - ✓ Examine ‘best practices’ conducted by other districts (Bo Martinez)
 - ✓ Update on Colfax Green Partnership (Bo Martinez and Stephanie Salazar)
5. Summarize Retreat Outcomes
 - a. Board and Staff Roles and Responsibilities
 - b. Timelines
 - c. Measures of Success

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6. Board Member Items

7. Other Business

8. Adjournment

The next regular meeting of the Board will be held on July 6, 2010 at 10:00 a.m. at the District offices, 1490 Lafayette Street, Suite 108, Denver, Colorado.